

SECTION I: Cover Sheet

**Application for City of Sheridan One Cent Funds
Fiscal Years 2020-2023
(July 1, 2019 to June 30, 2023)**

General Information

Name of Organization: City of Sheridan Phone Number: 307-675-4228
Contact Person: Lane Thompson Address: 55 Grinnell
Plaza
Amount of Funds Requested: \$924,444 Amount of Funds Approved: _____
Tax Status: Exempt Federal ID Number: 83-6000090
Email: lthompson@sheridanwy.net

Describe the principal purpose of your organization:

Municipal Government

Describe the Board of Directors selection process:

Mayor, Council Elected Officials

Number of Board Members: 7 total Term: 4-year terms

List the names of Board Members and Officers:

Mayor & City Council

Please indicate if your organization is applying for Sheridan County Optional One Cent Tax Funds. If so, please list the amount requested, year(s), and purpose.

No

Declaration: I hereby certify that the information give in this application for One Cent funding is true and correct to the best of my knowledge.

Agency Director

Signature

Print Name

Date

Board President

Signature

Print Name

Date

SECTION II: *Organization History – Please keep to a single page format*

Organizational History and Mission

Provide a brief history of your organization in Sheridan County, including services provided to area residents and your organization’s Mission Statement.

One evening in the spring of 1882 John Loucks sat on a hill above Goose Creek and envisioned a town laid out in the valley below him. He went to his cabin and sketched out the town site, giving it the name “Sheridan” in honor of the Union general he had served under. The arrival of the Burlington & Missouri Railroad in 1892 sealed Sheridan’s destiny as the center for this region of Wyoming. In the decade leading up to 1910, the population grew from 1,559 to 8,408.

Today, the City of Sheridan serves over 16,000 residences with water, sanitary sewer, solid waste removal, recycling, and snow removal on roads. The Utility division also covers the additional maintenance and service of over 1,800 SAWS customers with potable water throughout the Goose Creek & Soldier Creek valley’s.

City of Sheridan Mission Statement Effectively serving present and future needs of Sheridan’s citizens

City of Sheridan Core Values

- **Delivers Service Excellence** – Uses a friendly and caring approach when dealing with both internal and external customers. Interacts with internal and external customers in a positive manner through their tone and body language. Does whatever is possible within the scope of their role to address the needs of the customer, and when necessary, is proactive in drawing upon the support of others in the organization. Through their actions ensures that the customer walks away feeling they've been treated with care and respect
- **Builds Partnerships** – Identifies opportunities and takes action to build strategic relationships between one’s area and other areas, teams, departments, units, or organizations to help achieve business goals.
- **Contributes to Team Success** – Actively participates as a member of a team to move the team toward the completion of goals.
- **Initiates Action** – Takes prompt action to accomplish objectives; takes action to achieve goals beyond what is required; acts proactively.
- **Effectively Communicates** – Clearly conveys information and ideas through a variety of media to individuals or groups in a manner that engages the audience and helps them understand and retain the message; listens effectively and asks clarifying questions; actively seeks input from others and seeks to understand first.
- **Builds Trust** – Interacts with others in a way that gives them confidence in one’s intentions and those of the organization.

Organizational Structure

List your officers and director(s), indicating their terms of office



Mayor Roger Miller – 2017-2020

Council Members



Patrick Henderson
Councilor
November 2017;
December, 2018



Kelly Gooch
Councilor
January 2015;
December 2018



Richard Bridger
Councilor
January 2017;
December 2020



Erin Hanke
Councilor
November 2017;
December 2018



Alex Lee
Councilor
January 2015;
December 2019



Thayer Shafer
Councilor
January 2017;
December 2020

SECTION III. *Funding Request Justification - Please keep to a single page format*

Briefly explain how the funds will be used and why public funds are necessary to accomplish this goal. Some discussion items to cover in this section may include:

- *whether or not the funding request has increased from prior years;*
- *whether or not this is a one-time or ongoing request;*
- *description of any large program or staff expansion set to occur;*
- *large equipment or other fixed assets that will be purchased;*
- *how your project relates to city or county goals or improves the overall quality, character or health of the community; and*
- *whether or not funding will be used to leverage additional monies for your organization either through grants or other means*

Future construction projects the City is planning on utilizing as listed in the Capital Improvements Plan include pathway expansion, park improvements, the Army Corps 1135 Restoration of the Goose Creeks System, pathway to Woodland Park School, pathway extension: Osprey Hills to Sparrowhawk Subdivision, Ball field improvements, Washington Park improvements, Thorne-Rider Park improvements, Madia Field, Kendrick park improvements such as road realignment project, North Park, Blacktooth Park, and Gateway Park. The One Cent Fund over the last four years has declined for project allocation. With this application our One Cent Fund request over the next four years, being project specific, increases from the previous fiscal years project allocations. All projects receiving funding are listed in the Capital Improvement Plan (C.I.P). Allocations are submitted during the annual budget sessions to the Mayor & City Council for approval.

This is an ongoing request for funding for Pathways Extensions and Parks Improvements and Enhancements and Water Quality projects for public benefit. One Cent Funds that are used on projects do not pay for salaries or equipment, but rather improve the community's infrastructure and overall safety and welfare.

The optional one cent funds allocated through the CIP are many times used to partially match grant and loan requests from state and federal levels to complete the projects.

Section IV. Financial Information - Please keep to a single page format

Balance Sheet as of December 31, 2017:

<i>Assets (Current)</i>		<i>Liabilities</i>		<i>Other Financial Information You Wish to Include:</i> <i>The City of Sheridan does not have a balance sheet for each project, rather the overall One Cent Fund. Please see the next page for a summary of requested One Cent Funded Projects.</i>
<i>Cash:</i>	\$	<i>Payables:</i>	\$	
<i>CDs, etc.:</i>	\$	<i>Withholding:</i>	\$	
<i>Receivables:</i>	\$	<i>Long Term:</i>	\$	
<i>Fixed</i>	\$	<i>Promissory Notes:</i>	\$	
<i>Equipment</i>	\$	<i>Mortgage:</i>	\$	
<i>Building</i>	\$	<i>Owner's Equity:</i>	\$	
<i>Less Depreciation</i>	\$			

SECTION V. Budget Information - Please keep to a single page format

FY 2017 Revenue

	Amount	Secured or pending?
City of Sheridan One Cent	\$366,587	secured
Sheridan County One Cent		
Donors		
Fundraisers		
Interest		
Other		
Other		
Other		
Other		
Total Estimated Revenue	\$366,587	

FY 2017 Expense

	Project total Amount	One Cent Contribution
Salary, Director		
Salary, Other(s)		
North Park Stream Improvements	\$28,438.50	\$7,500
Pathways	\$239,250	\$40,000
Army Corps 1135 Study	\$199,087	\$199,087
Blacktooth Park	\$151,000	\$70,000
Kendrick Park Improvements	\$313,821	\$50,000
Total	\$ 931,596.50	\$ 366,587.00

Section VI: Report for Prior Awardees Only- Please keep to a single page format

Complete this section if your agency has previously been awarded One Cent Funding for July 1st 2016 to June 30th 2017:

Amount Awarded? \$2,186,518.47

Have you used all of the funds awarded? Yes
 No

Briefly describe the impact that the previous award has had on your program, project or organizational operations. Some discussion items to cover in this section may include:

- *Number of persons served and demographics of persons served (income level, age, race, etc.)*
- *Describe the overall impact of these funds on your program, project or organization*
- *If your agency has not yet to spent all of the awarded funds, please briefly describe your plans to expend the funds by the end of the fiscal year*
- *Did your agency use One Cent funding to leverage additional funds, either through grants or other means?*

Persons & Demographics Served: Population 17,444 (2010): Income Average \$ 48,804: Average Age 42.5(2010): Race 95.2% Caucasian.

During the previous 4-years, the one cent optional funds have been used to partially fund the completion of various capital improvement projects. Small amounts of fiscal year allocated funds may not be used in the budgeted year; those funds are rolled-over to the next fiscal year to assist in the finalization of the construction project.