

January 11, 2018

City of Sheridan
Council Chambers of City Hall
55 Grinnell Plaza
Sheridan, WY 82801

Dear Mayor and Council:

Thank you for this opportunity to discuss the programs and services that Habitat for Humanity of the Eastern Bighorns provides to Sheridan County.

As an established nonprofit with over 20 years of building simple, decent, and affordable homes for families living in substandard housing, the impact that our programs have had on this community and the families served are immeasurable and last generations.

The need for affordable housing is critical. Without affordable housing options, families will not be able to live and to work in Sheridan. This directly impacts the economy and the future of Sheridan. Habitat for Humanity of the Eastern Bighorns is the only nonprofit organization currently addressing this need.

Through our new construction affordable housing program, the operation of a Habitat ReStore, and our A Brush With Kindness critical repair program, Habitat has been able to transform neighborhoods in Sheridan County, boost the Sheridan economy, and provide opportunities to Habitat partner families that they otherwise would not have. This includes increasing their safety, health, education, and financial status, which directly impacts their ability to continue to live in this area and contribute as a successful member of the Sheridan community.

Support from the City of Sheridan directly impacts our ability to fulfill our mission and to continue our work for families in need. Habitat has helped over 50 families with safe, decent, affordable housing. We look forward to helping even more families in the years to come, with your support.

I look forward to presenting to you and continuing this conversation.

Sincerely,

A handwritten signature in black ink, appearing to read "Christine Dieterich". The signature is fluid and cursive, with a horizontal line extending to the right.

Christine Dieterich
Executive Director

SECTION I: Cover Sheet

Application for City of Sheridan One Cent Funds

Fiscal Years 2020-2023

(July 1, 2019 to June 30, 2023)

General Information

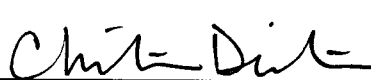

Name of Organization: Habitat for Humanity of the Eastern Bighorns Phone Number: (307) 672-3848
Contact Person: Christine Dieterich Address: 476 Marion Street
Amount of Funds Requested: \$10,000
Email: christine@sheridanhabitat.org

Describe the principal purpose of your organization:

To eliminate poverty and homelessness in Sheridan County through building simple, decent and affordable housing.

List the names of Board Members and Officers:

- Ami Puuri- President
- Tara King- Vice President
- Nicole Christensen- Treasurer
- Molly Kinsey-Secretary
- Dick Birkholz
- John Standish
- Rick Rossa
- Casey Taylor
- Mary Beth Evers
- Bob McDowell
- Mathers Heuck
- Dave Born
- Jane Chamberlain-Jennings
- Rick Thompson
- Peter Schultz

Declaration: I hereby certify that the information give in this application for One Cent funding is true and correct to the best of my knowledge.		
Agency Director		<u>Christine Dieterich</u>
	Signature	Print Name
		<u>1/11/2018</u>
		Date
Board President		<u>Ami R. Puuri</u>
	Signature	Print Name
		<u>1/11/18</u>
		Date

SECTION II: *Fact Sheet* –

Please keep responses to questions below to a single pag

Organizational History and Mission

Provide a brief history of your organization in Sheridan County, including services provided to area residents and your organization's Mission Statement.

Habitat for Humanity of the Eastern Bighorns (HFHEB) has been serving Sheridan County since 1994. HFHEB provides three key programs to Sheridan County residents, 1. ***New Construction Affordable Housing***: HFHEB builds new construction homes and provides an affordable loan at 0% interest for families who are selected through an application process and a home visit. Habitat relies on ReStore operations, grants, donations, and volunteers on the job site to help keep the cost of Habitat homes low and affordable to the homeowner 2. ***"A Brush With Kindness" – Critical Housing Repairs/Neighborhood Revitalization***: HFHEB provides critical exterior/interior home repairs to families/individuals who own their home but either cannot afford the project or do not have the physical means to complete the project on their own 3. ***Habitat ReStore***: HFHEB operates a Habitat ReStore, a retail store open to the public which sells new or lightly used construction supplies and materials, furniture, appliances, lighting/plumbing fixtures, flooring, lawn/garden, tools and other items at 30-70% off retail value to the public. ReStore promotes an environment of recycling and directly supports the building of Habitat homes.

Funding Requested

Briefly explain how the funds will be used and why public funds are necessary to accomplish this goal. Some discussion items to cover in this section may include: Whether or not the funding request has increased from prior years; Whether or not this is a one-time or on-going request; The description of any large program or staff expansion set to occur; Any large equipment or other fixed assets that will be purchased; How your project relates to city or county goals or improves the overall quality, character or health of the community; and Whether or not funding will be used to leverage additional monies for your organization either through grants or other means

Funding requested for this year's One Cent grant will be directed towards our A Brush With Kindness (ABWK) program. HFHEB averages between 3-4 ABWK projects per application cycle and each project averages \$2,500 for materials. These projects serve individuals and families who are at low-middle income, who already own their home, and cannot afford the improvements or repairs needed to maintain their home and continue living in their home. As the only organization in Sheridan providing this service to the community, we receive a high number of applications each year. Currently we have four individuals on our wait list for the spring.

The majority of our applicants are senior citizens living on a fixed income and who do not have the physical means themselves to complete these projects safely. Habitat allows them to live safely and in a home that they can be proud of. Habitat has helped to transform their homes, completing landscaping, re-painting the exterior of the house, re-building decks to create a safe entry into the home, building an addition of a handicap ramp to meet their ADA needs. These services are critical to these individuals and families and we are proud to help. Your support contributes to our ability to maintain this program.

On a large program scale, HFHEB will be starting construction on a new, permanent office space for the administrative offices. This space was donated to Habitat by Kim Love and will accommodate the growth of our organization, allowing space for additional program staff, and allowing us to expand on our programs and open up new services/classes to the community.

SECTION III. Financial Information -
Please keep responses to a single page. (Responses must utilize this form)

Balance Sheet as of December 31, 2017:

<i>Assets (Current)</i>	<i>Total</i>	<i>Liabilities</i>	<i>Total</i>	<i>Other Financial Information You Wish to Include:</i> <i>We do not have a breakdown of promissory notes in our balance sheet</i>
<i>Cash:</i>	<i>\$6,392.80</i>	<i>Payables:</i>	<i>\$376.30</i>	
<i>CDs, etc.:</i>	<i>\$68,466.59</i>	<i>Withholding:</i>	<i>\$16,825</i>	
<i>Receivables:</i>	<i>\$271,492.54</i>	<i>Long Term:</i>	<i>\$557,141.13</i>	
<i>Fixed</i>	<i>\$533,838.98</i>	<i>Promissory Notes:</i>	<i>\$</i>	
<i>Equipment</i>	<i>\$42,518.08</i>	<i>Mortgage:</i>	<i>\$557,141.13</i>	
<i>Building</i>	<i>\$210,502.26</i>	<i>Owner's Equity:</i>	<i>\$2,074,172.21</i>	
<i>Less Depreciation</i>	<i>\$87,117.56</i>			

SECTION IV. Budget Information -

Please keep responses to a single page. (Responses must utilize this form)

Revenue-FY 2017-2018

	Amount	Secured or pending?
City of Sheridan One Cent	\$8,500	
Sheridan County One Cent	\$5,000	
Donors-	\$206,400	
Fundraisers	\$50,000	pending
Interest	\$0	
Other- ReStore Sales	\$132,000	
Other- WCDA Mortgage Sales	\$1,105,000	
Other-Sale of Assets	\$50,000	
Other-Rental Properties	\$28,800	
Total Estimated Revenue	1,585,700	pending

Expense-FY 2017-2018

	Amount	Comments
Salary, Director	\$55,000	
Salary, Other(s)	\$201,500	
Benefits	\$20,000	Health Premiums- FTE only
Rent	\$55,200	*donated
Utilities	\$11,500	
Client Service-Includes New Construction	\$234,000	
Client Aid- Brush With Kindness	\$2,500	
Equipment	\$12,500	
Other-Fundraising Expense	\$23,300	
Other-ReStore Expense	\$35,150	
Other-Administrative Expense	\$43,600	
Other-New Office Construction	\$50,000	
Other- Lot Purchase	\$210,000	
Mortgage Discount Expense	\$204,425	18.5% loss on each loan that sell to WCDA
Total	1,158,675 (This year's surplus in the budget offsets last year's loss in WCDA mortgage sales	<i>This figure should match Estimate Revenue line above.</i>

SECTION V: Report for Prior Awardees Only-
Please keep responses to questions below on a single page

Complete this section if your agency has previously been awarded One Cent Funding for July 1st 2016 to June 30th 2017:

Amount Awarded?

\$8889

Have you used all of the funds awarded?

Yes
 No

Briefly describe the impact that the previous award has had on your program, project or organizational operations. Some discussion items to cover in this section may include:

- *Number of persons served and demographics of persons served (income level, age, race, etc.)*
- *Describe the overall impact of these funds on your program, project or organization*
- *If your agency has not yet to spent all of the awarded funds, please briefly describe your plans to expend the funds by the end of the fiscal year*
- *Did your agency use One Cent funding to leverage additional funds, either through grants or other means?*

2016/2017 we completed nine ABWK projects: Five handicap ramps, one exterior painting project, one deck for a disabled veteran, a roof project for a senior citizen, and an extensive plumbing repair project for a single mother of three young children.

90% of the individuals served were senior citizens ranging between 30-60% of the HUD income guidelines.

In 2018 we have partnered with Sheridan Media, Owens Corning and Wyoming Roofing to provide a roof for a veteran. Applicants are being accepted through our ABWK application process. In spring, our application cycle will open up to the public. There are four on the wait list so far. Habitat will strive to complete each application we receive, however funding and volunteers are critical to support the growing need for these projects.

HFHEB actively seeks funding opportunities within the community and partnerships with individuals and other businesses, congregations, and institutions to help us complete these projects. Support from the City will be used to leverage further community support and will directly impact our ability to maintain this program and meet the growing needs of the community.

All of the Habitat programs, ABWK, ReStore, and New Construction Affordable Housing directly provide a benefit to the Sheridan economy and a socio-economic benefit to the families Habitat partners with.

Affordable housing opportunities allow families to live and to work in the Sheridan area. Habitat families report that after they move into their homes, their health improves, their children's grades improve, they feel safer, their finances improve, and they are overall living a better quality of life. Habitat homeowners have gone back to school at Sheridan College, they have advanced in their careers, and they have greatly increased their financial situations and are giving back to the community.

Habitat has helped 50 families with safe, affordable housing since 1994. The impact that a Habitat home has on the family and overall in this community is immeasurable, and creates a lasting, positive impact. With over 20 years of service to the Sheridan community, we look forward to continuing our mission and helping even more families with your support.