

City of Sheridan
c/o Mayor Miller and City Council Members
55 Grinnell Plaza
Sheridan, WY 82801

RE: One Cent Funding FY 2020-2023

Dear Mayor Miller and City Council Members,

Enclosed is the Senior Citizens Council budget request for the Fiscal Years 2020-2023.

\$15,000 - Maintenance and Repair x 4 Years=	\$60,000
\$95,000 - General Operations x 4 Years=	<u>\$380,000</u>
	\$440,000

Open 365 days a year, The Hub on Smith (formerly the Sheridan Senior Center) is an important resource to the entire community. It is essentially important that The Hub remain open for our community and without this funding, some services may need to be reduced. The Hub has documented serving larger percentages of seniors every year. The Center continues to make tough budget decisions given the challenging mix of Federal, State, and private donations to the Center. Those decisions have involved changes to continue to increase efficiency; however as one of the cities primary human service organizations, we are hoping that the City will be able to continue its support for our citizens. These contributions will keep our community healthier and tax saving in the long run. We all want to keep what the City has helped to build.

On behalf of the Board, Staff and people we serve, I thank you for the City of Sheridan's commitment to senior citizens. The City's financial support truly makes a difference in the quantity and quality of services we have available in our community.

Thank you for your consideration and your ongoing support.

Sincerely,



Carmen Rideout
Executive Director

CR/rw

The Hub...on Smith Board Members & Directors Emeritus

Officers: Callie Drell, Anthony Spiegelberg, Molly Dow

Board Members: Cheryl Heath, Vickie Mader, Jim Wilson, Trink Morss, Dr. John Ritterbush

Directors Emeritus: Darlene Elliott, Dr. Sy Thickman, Roman Skatula

www.sheridanseniorcenter.org

"This institution is an equal opportunity provider, and employer."

SECTION I: Cover Sheet

**Application for City of Sheridan One Cent Funds
Fiscal Years 2020-2023
(July 1, 2019 to June 30, 2023)**

General Information

Name of Organization: Senior Citizens Council Phone Number: 307-672-2240
Contact Person: Carmen Rideout-Executive Director Address: 211 Smith Street,
Sheridan, WY, 82801
Amount of Funds Requested: \$440,000 (\$110,000/year)
Email: crideout@thehubsheridan.org



Describe the principal purpose of your organization:

The mission of The Hub on Smith (formerly the Sheridan Senior Center) is, "To celebrate, embrace, and serve older adults for the betterment of our community". The primary purpose of the Senior Citizens Council shall be to improve the quality of life for Senior Citizens of all socio-economic levels in the Sheridan area and additionally to prevent premature institutionalization.

List the names of Board Members and Officers:

Callie Drell-Board President; Trink Morss-Vice President; Anthony Spiegelberg-Treasurer; Molly Dow-Secretary; Cheryl Heath; Vickie Mader; Dr. John Ritterbusch; Jim Wilson.

Declaration: I hereby certify that the information give in this application for One Cent funding is true and correct to the best of my knowledge.

Agency Director		<u>Carmen Rideout</u>	<u>1/12/18</u>
	Signature	Print Name	Date
Board President		<u>Callie R Drell</u>	<u>1/12/18</u>
	Signature	Print Name	Date

SECTION II: *Fact Sheet* –

Please keep responses to questions below to a single page

Organizational History and Mission

Provide a brief history of your organization in Sheridan County, including services provided to area residents and your organization's Mission Statement.

The mission of The Hub on Smith (formerly the Sheridan Senior Center) is, "To celebrate, embrace, and serve older adults for the betterment of our community". The primary purpose of the Senior Citizens Council shall be to improve the quality of life for Senior Citizens of all socio-economic levels in the Sheridan area and additionally to prevent premature institutionalization.

Funding Requested

Briefly explain how the funds will be used and why public funds are necessary to accomplish this goal.

The Optional One Cent Tax Funds will be operational support to help The Hub on Smith pay for the expenses of providing services to the people of our community. This request is an increase by 5% of the requested amount from FY's 2012-2018. The services The Hub on Smith provides help people remain living at home and in their community, which continues to improve the overall quality and health of the community. This support helps seniors and also has a positive impact on the local economy. The Hub's focus is in serving elders, and in an ideal world, all the people who utilize our services would pay for the cost of them. This is not possible because a significant percentage of the people we serve are of low-income. Without these services many would be institutionalized and this would cost much more and have a negative impact on our local economy and each taxpayer. The Hub will also be requesting Optional One Cent Sale Tax Funds from Sheridan County and has received Optional Once Cent Sales Tax funds from the Towns of Ranchester and Dayton in the past. These funds have helped support services provided in these communities. The money received will be used to help support the operations of four of our programs: Congregate Meals, Home Delivered Meals, Transportation and In-Home Services. This local contribution helps the organization cover the costs of services and meets its required funding match. The Hub receives percentages of funding from many different sources: Federal & State Grants 47%; Contract Revenue 16%; Development 14%; Program Income 17%; Non-Program Revenue 5%; Other 1%. Although The Hub continues to receive a similar level of private contributions yearly, Federal and State funding does not provide increased revenue as the senior population in Sheridan County continues to rise. Sheridan County is aging more quickly than other areas of the State and Country. According to projections by the State of Wyoming, the population of Sheridan County residents age 50 or older will remain high through 2030. The Center continues to operate at a highly elevated efficiency level and cut costs to help ease the challenge of State and Federal funding variability. The support from the Cities and Sheridan County is extremely instrumental in the operations of the Center.

SECTION III. Financial Information -
Please keep responses to a single page. (Responses must utilize this form)

Balance Sheet as of December 31, 2017:

<i>Assets (Current)</i>	<i>Total</i>	<i>Liabilities</i>	<i>Total</i>	<i>Other Financial Information You Wish to Include:</i>
<i>Checking/ Savings:</i>	<i>\$748,640</i>	<i>Current Liabilities (Wages, Salaries, Benefits, Payroll Taxes, Other Current):</i>	<i>\$184,956</i>	
<i>Accounts Receivables:</i>	<i>\$-2,984</i>	<i>Equity (Opening Balance Equity, Unrestricted Net Assets)</i>	<i>\$7,953,772</i>	
<i>Other Current Assets (Investments, Inventory, Prepaid Assets, Other Current):</i>	<i>\$4,697,038</i>			
<i>Fixed Assets (Including Accumulated Depreciation)</i>	<i>\$1,734,991</i>			
<i>Other Assets (Investments/ Endowment):</i>	<i>\$961,043</i>			
<i>Total Assets</i>	<i>\$8,138,728</i>	<i>Total Liabilities & Equity</i>	<i>\$8,138,728</i>	

SECTION IV. Budget Information -

Please keep responses to a single page. (Responses must utilize this form)

Revenue

	Amount	Secured or pending?
City of Sheridan One Cent	\$80,000	Secured
Sheridan County One Cent	\$35,000	Secured
Donors	\$652,599	Secured
Fundraisers	\$67,731	Secured
Grant	\$1,683,231	Secured
Program Revenue	\$498,845	Secured
Non Program Revenue	\$119,543	Secured
Misc.	\$42,073	Secured
Contract Revenue	\$438,783	Secured
Total Estimated Revenue	\$3,617,805	Secured

Expense

	Amount	Comments
Salaries	\$2,009,722	
Benefits	\$508,642	
Advertising & Marketing	\$5,626	
Building Occupancy	\$112,517	
Dues & Subscriptions	\$2,203	
Equipment Purchase & Maintenance	\$129,914	
Insurance	\$32,679	
Printing	\$9,734	
Postage & Shipping	\$8,965	
Professional Fees	\$105,929	
Supplies	\$408,418	
Telephone & Communication Fees	\$24,125	
Staff Development	\$15,307	
Travel & Transportation	\$54,546	
Vehicles	\$87,731	
Other Expenses	\$101,747	
Total	\$3,617,805	<i>This figure should match Estimate Revenue line above.</i>

SECTION V: Report for Prior Awardees Only-
Please keep responses to questions below on a single page

Complete this section if your agency has previously been awarded One Cent Funding for July 1st 2016 to June 30th 2017:

Amount Awarded? \$80,000

Have you used all of the funds awarded? Yes
 No

Briefly describe the impact that the previous award has had on your program, project or organizational operations. Some discussion items to cover in this section may include:

- *Number of persons served and demographics of persons served (income level, age, race, etc.)*
- *Describe the overall impact of these funds on your program, project or organization*
- *If your agency has not yet to spent all of the awarded funds, please briefly describe your plans to expend the funds by the end of the fiscal year*
- *Did your agency use One Cent funding to leverage additional funds, either through grants or other means?*

Last year the Sheridan Senior Center was open 365 days providing services to over 500 people per day. The Center served more than 2,900 individuals through congregate meals, home delivered meals, transportation, outreach, health insurance counseling, information and referral, shopping assistance, preventive health services, public information and advocacy, housing assistance, employment, continuing education, recreation, family caregiver supports, day break adult day care, and in-home services. Although revenue has not increased through the traditional Federal grant-funding streams to support these programs, contributions such as One-Cent Optional Tax dollars have allowed the organization to continue providing comprehensive community-based services to Sheridan's older adults. The accountability for the use of the public funds continues to remain high through State, Federal and local reporting mechanisms and data collection procedures. The Center is audited annually.

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